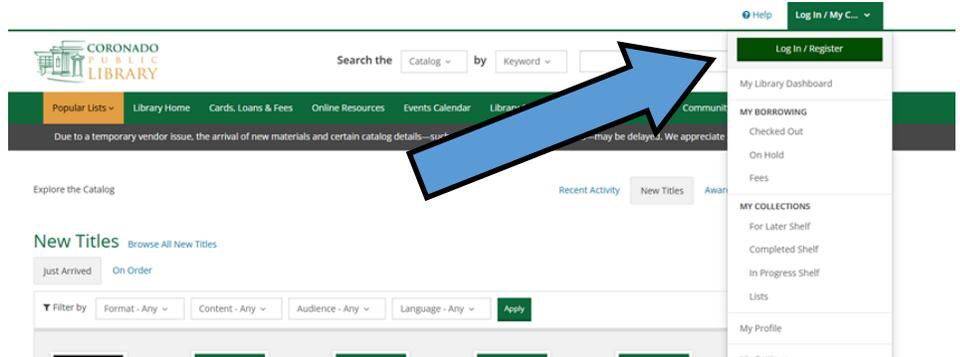# CORONADO PUBLIC LIBRARY

How to Save Your Borrowing History

When the Coronado Public Library transitions to a new catalog in mid-February, your borrowing history and for later shelves will not transfer with it. If you would like to save your this information for your own records, please follow the procedure below.
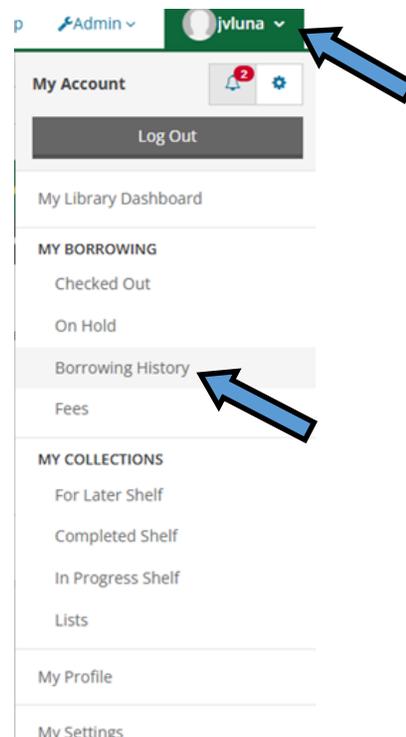
Borrowing history must have been opted in to for any items to show in your account.

1. Sign into the catalog at www.cplcatalog.org

2. Once you are signed in, click on the caret (▼) next to your username. A drop down menu will show.

Click on borrowing history.

3. Click the Print Icon

Borrowing History ⓘ

100 items

Sort by: Checked out date ˅

Recently returned
The following items were recently returned to the library.

4. Click on "Print these 50." A print dialog box should open up. From here, you can either print your list or save it as a PDF.
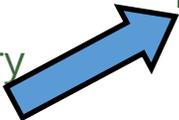
If you have more than 50 books on your reading list, you will want to repeat the process for your remaining sets of books by clicking the "Load next 50" button. The lists can only be created for 50 books at a time.

Print these 50   Load next 50   Close

Borrowing History

50 items

Title
Monday

An Apocryphal Comic Book : Adapted From the Surviving Fragment of the Codex Creationum Prohibitarum of the People of the Eigth Day, A Newly-rediscovered Text of Dubious Authenticity

5. Repeat the process for any lists in your For Completed /In Progress/ For Later Shelf by clicking on the correct option'

jvluna
Library Staff Coronado Public Library

← ▐▌ My Shelves   Completed (10)   In Progress (0)   For Later (19)

✚ Add a title   Find available titles

Item privacy
○ All items
○ My private items
● My shared items

Sort by: Date Added ˅

☐ Select 10 items